

# Community Engagement Scholars | Immersion Program Contract

Scholars who are pursuing in-depth community-based volunteer or internship experiences that are not through UD should use this form to obtain prior approval of their plan.

Complete sections I-IV and submit to the Community Engagement Initiative for approval *at least one month* before start of the placement. Include an offer letter or email from the site.

After the placement, post the approved contract, site offer letter, site confirmation of hours completed and reflection of the experience in Canvas.

## Section II: Scholar Information

Name: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Major/Minor(s): \_\_\_\_\_ Grad Date: \_\_\_\_\_

## Section II: Volunteer Placement Description

Agency: \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_

Supervisor's Email: \_\_\_\_\_

Agency Address: \_\_\_\_\_

Date of placement: \_\_\_\_\_ to \_\_\_\_\_ Hours per week: \_\_\_\_\_

Brief description of volunteer responsibilities:

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### Section III: Goal Statement

Describe your primary goals and objectives to be accomplished by this field experience:

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Title and author of book/article/other media that will inform your reflection:

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### Section IV: Signature

Student: \_\_\_\_\_ Date: \_\_\_\_\_

### Section V: Approval by Community Engagement Initiative

\_\_\_\_\_ Site supervisor confirms placement by letter or email

\_\_\_\_\_ Proposal approved